Fayerdale Conference Center
Fairy Stone State Park

Rental Terms of Agreement

1. Rental of the facility will not be allowed if the event is deemed offensive, vulgar, or inappropriate for a park setting, as determined by park management.
2. Fayerdale Hall is a non-smoking facility. Smoking is not allowed anywhere in the building.
3. No candles or open flames will be permitted for events inside the building.
4. Damage to or theft of park property, equipment, or facility is the responsibility of the group representative. Costs associated with any repair or replacement will be charged to the group representative.
5. Decorations are permitted, but may not be attached to any painted or stained surface. Decorations may not damage the facility in any way. All decorations must be removed at the conclusion of the rental period. Renters will be responsible for damages or any excess cleaning required after the event.
6. Paint, glue, glitter, flower petals (natural or artificial) thrown rice and/or birdseed, or confetti may not be used in any application while using the meeting facility. Use of these items will result in excess cleaning charges.
7. Tables and chairs are for indoor use only. Furniture left outside and subsequently damaged or warped will be replaced at full value and charged to the group representative. If these items are needed outside, they must be supplied by the renter.
8. Report all defective items, utilities, or equipment to park staff immediately.
9. Release of balloons or wildlife is prohibited.
10. Public use of alcoholic beverages is prohibited in Virginia State Parks. However, organized distribution of alcoholic beverages is allowed if the appropriate ABC banquet license is obtained. It is the responsibility of the renter to obtain the license through the regional ABC office. ***No banquet license, no alcoholic beverages***. The license shall be posted at all times while the event is being held and a copy provided to park staff.
11. Alcoholic beverages may not be taken outside of the conference center or off the wooden deck and are not allowed in the parking lot. It is the responsibility of the group representative to monitor all alcohol consumption by group participants and the group representative will be held accountable for any liabilities associated with the serving of alcoholic beverages. Any violation of these rules will result in the cancellation of the event and loss of all payments.
12. Music set-up is not allowed outside Fayerdale Hall. Acoustic music is preferred but DJ's are allowed inside Fayerdale Hall. Park management, at their discretion, may require volumes to be adjusted. Sound should not be heard by overnight guests.
13. Grills of any type are not permitted inside the facility or on the wooden deck. Grills are permitted on the grass area between Fayerdale Hall and the parking lot. Any grease, charcoal, or wood must be disposed of properly; see park staff for disposal locations.
14. There will be no setting up the day or night before your reservation period. All personal items must be removed on the same/last day of your rental by 10:00pm. The earliest you may start using the facility is 8:00am and the facility closes at 10:00pm. An extra day's rental is recommended for setting up and removal of equipment.
15. The parking lot is not to be used for any purpose other than parking. If you wish to use the lot for displaying items or for any other reason, a Special Use Permit Application must be completed and returned to the park office (there is a $25.00 fee for the application and approval may take up to 30 days).
16. Parking fees are not required when renting Fayerdale Hall. Guests and visitors utilizing this facility must identify themselves as such at the park contact station or they will be charged a parking fee. Refunds will not be given to visitors failing to identify themselves upon entry.

17. Those who rent the facility will be expected to maintain the facility's cleanliness. Trash should be bagged and left in the ice machine room adjacent to the kitchen. At the conclusion of the event, an excessive cleaning fee of $200.00 will be charged to the renter of the facility in the event that the facility is deemed to be excessively dirty or will require professional cleaning attention.
18. The use of ATV's, UTV's, golf carts, or similar vehicles is prohibited in the park.
19. Contact the park office a minimum of 2 weeks prior to your event to reserve equipment and to request arrangement of tables and chairs. For specific table and chair arrangement, a Fayerdale Hall Conference Center Floor Plan must be submitted to the park office. Requests for rental equipment and/or floor plan arrangement will not be honored within 14 days of your event.

This section is to be completed after your reservation has been made through the Customer Service Center.

Name of Organization: _____

Contact Person: _____

Phone Number: _____ Email: _____

Mailing Address: _____

Reservation Confirmation #: _____ Date of Reservation: _____

Type of Event: _____ Number of Participants: _____

Beginning Time of Event: _____ Ending Time of Event: _____

ABC license needed? Circle YES NO

This Rental Terms of Agreement shall be deemed to be an acceptance and agreement by you, and on behalf of all persons using this facility, to be bound by all terms and conditions listed above.

Signature: _____ Date: _____