



State Parks Commercial Photography Special Use Permit Application

Please fill in all areas below as completely as possible. If a question does not apply, use N/A. Allow up to thirty days for processing. The cost of the annual permit is \$250. If your application is submitted later in the year, the cost will be prorated for the months remaining. Please enclose \$_____ for the permit made payable to the Treasurer of Virginia (if the permit is not approved, this is refundable, less a \$25 permit processing fee).

Return to: Sky Meadows State Park
11012 Edmonds Lane
Delaplane, VA 20144

phone: 540-592-3556
fax: 540-592-3617
skymeadows@dcr.virginia.gov

Permit Requested by:

Name of Organization: _____

Represented by: _____

Title: _____

Street Address: _____

City, State and Zip: _____

Telephone: () _____-_____

Email: _____

Fax: _____

Name of Event: _____

Location (State Park/Area in Park): _____

Date (Month/Day/Year): _____, 20____

Time Beginning: _____ Ending: _____

Number of people involved or attending: _____

Necessary to set up in advance? Yes ☐ No ☐ When? _____

Any exhibits or displays? Yes ☐ No ☐ Number and type: _____

Any special requirements? (show type, location, number and responsibility for cost and set up)

Electricity: _____

Water: _____

Signs: _____

Stage or Platform: _____

Public Address System: _____

Port-a-Johns: _____

Picnic Tables: _____

Any special personnel? (show type, location, number and responsibility for obtaining cost)

Law Enforcement: _____

Parking Attendants: _____

Rescue Squad (First Aid): _____

Fire Department: _____

Guest(s) of Honor (Who/How Identified): _____

Entertainment (Who/When/Location): _____

Items to be sold (Type/By): _____

Sales Tax Arrangements (Type/Collected by/Prizes): _____

Health Dept Requirements for Food Handlers (Type/By): _____

Control Point (Type/Location/Who): _____

Traffic Flow Control (Type/Location/Who): _____

Potential Safety Hazards (Type/Location/Who): _____

Registration or Attendance Fees: Yes ☐ No ☐

Amount: _____ Collected By: _____

Livestock or animals (Type/Number/Location): _____

Clean up (When/By): _____

Please summarize below the planned event and all involved activities:

Signature: _____ Date: _____

Comments: _____

Signature: _____ Date: _____

Special Use Permit applicants must agree to the following Conditions for Commercial Photographers:

- 1) All park rules and regulations will be in force.
- 2) Photo sessions may not impede other visitors' normal use and enjoyment of park resources, nor interfere or infringe upon park programs, events or other park-permitted functions.
- 3) Permitted photo vendors are encouraged to contact the Park, (540) 592-3556, at least 48 hours in advance of each visit to be informed of any programs, events, or other permitted functions that may preclude desired session location or time.
- 4) Generally, photo sessions may be conducted anywhere throughout the Park's beautiful 1,864 acres **with the exception of:**
 - a. Within the white picket fence around Mount Bleak House (stone house)
 - b. mapped overlook/vista points
 - c. campgrounds, maintenance and other restricted areas
 - d. the Children's Discovery Area
 - e. rentable picnic areas (unless rented for this purpose)
 - f. obstruction of trails, roads, parking areas or other avenues of normal use flow
 - g. other unacceptable locations may be determined based on programmatic use or other mission based uses.
- 5) The vendor is required to carry the permit while conducting services on the park property.
- 6) Parking is permitted in designated areas only.
- 7) The vendor is required to provide identification for their vehicle and the vehicles of any clients. This can be easily done by placing a copy of the permit in a readable location of the dashboard of all related vehicles. Unmarked vehicles are subject to fines.
- 8) Park opening and closing times must be observed.
- 9) Failure to meet the obligations of permit will result in revocation of the remainder of the permit year without refund.
- 10) The Park reserves the right to refuse any requested session date(s) and location(s) due to conflicts with other Park activities.
- 11) The annual permit fee is \$250 and extends for the calendar year. This fee covers parking fees for the vendor and clients. The annual fee will be prorated based on the month of application. Photographers are responsible for annual renewals.
- 12) The park will keep a list of permitted photographers that will be shared with guests inquiring about these services. There are often requests for weddings and other events that may be looking for these services.