

Date Prepared:	
Prepared By:	

EMERGENCY PREPAREDNESS PLAN FOR LOW HAZARD VIRGINIA REGULATED IMPOUNDING STRUCTURES

Reference: Impounding Structures Regulations, 4VAC 50-20-10 et seq., including 4VAC 50-20-177, Virginia Soil and Water Conservation Board

Name of Impounding Structure:	
Inventory Number:	City/County:
Other Name (if any):	
Stream Name:	
Latitude:	Longitude:
2. Name of Owner:	
Address:	
Telephone: (Residential)	(Business)
Other means of communication:	
(Note: 24-hour telephone contact required)	
3. Name of Impounding Structure Operator:	
Address:	
Address: Telephone: (Residential)	(Business)
Other means of communication:	\
(Note: 24-hour telephone contact required)	
Name of Alternate	
Operator:	
Telephone: (Residential)	(Business)
Other means of communication:	
(Note: 24-hour telephone contact required)	
A Name of Boinfall and Staff Goes Observer for Dame	
A d d.,	
Telephone: (Residential)	(Rusiness)
Other means of communication:	(Busiliess)
(Note: 24-hour telephone contact required)	
Talanhana: (Pacidantial)	(Business)
Telephone: (Residential) Other means of communication:	(Dusiliess)
(Note: 24-hour telephone contact required)	
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5. 24-Hour Dispatch Center Nearest Impounding Structure	e – Police/Fire/Sheriff's Department:
Address	
Address: 24-Hour Telephone:	
24-Hour Telephone:	

Address: Telephone: Other means of communication (Note: 24-hour telephone contact required) Describe the procedure and the responsible parties for notifying to the extent possible any known local occupants, owners, or lessed downstream properties potentially impacted by the dam's failure. Discuss the procedures for timely and reliable detection, evaluation, and classification of emergency situations considered to be levant to the project setting and impounding features. Each relevant emergency situation is to be documented to provide an propriate course of action based on the urgency of the situation 9. Attach a simple dam break inundation map, demonstrating the general inundation that would result from an impounding structure failure. 10. If there are public roads downstream from the impounding structure, identify by highway number and distance below dam: Route # Miles Miles Miles Miles Miles Miles	. Name of City/County Emer	gency Services Coordinator(s)	:		
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Other means of communication:					
Other means of communication:			(Business)		
(Note: 24-hour telephone contact required)		tion:			
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	oillway activation, dam overtopping or imminent failure is probable.
. Amount of rainfall that will initiat	a:
Stage II Condition	Inches per 6 hrs.
	Inches per 12 hrs.
Stage III Condition	Inches per 24 hrs. Inches per 6 hrs.
Single III Condition	Inches per 12 hrs.
	Inches per 24 hrs.
The amount of flow in the emerge	cy spillway that will initiate a:
Stage II Condition	Feet (depth of flow)
Stage III Condition	Feet (depth of flow)
Total denth of emergency spillwa	available before crest of dam is overtopped: Feet
Staff Gage Location and Descripti	
Frequency of observations by rain	
Frequency of observations by rain Stage I Condition	all/staff gage observer during a:
Frequency of observations by rain Stage I Condition	all/staff gage observer during a:
Frequency of observations by rain Stage I Condition Stage II Condition Stage III Condition	all/staff gage observer during a: (recommend continuous)
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Definitions:

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	Note: It is	recommended that the Observer remain on post until potentially serious or serious conditions subside.
13. E		Procedures:
a.		n owner/operator should notify the local emergency services office (i.e., the city/county 24-hour dispatch center). Phone
b.	Once the measure	should be listed in #5 above. e local emergency services office has been notified of any problem at a dam site, it should take appropriate protective es in accordance with the local Emergency Operations Plan and this Emergency Preparedness Plan. Local emergency actions will include:
		Notify the individuals who own downstream property
		Begin Alert, Notification, and Warning
	(3)	Immediately evacuating the inundation areas, when stage III conditions warrant. Begin Emergency Public Information procedures open emergency shelters.
		Provide Situation Reports to the State Emergency Operations Center (804) 674-2400 or (800) 468-8892.
c.	are muti	e local government has been notified of a condition requiring evacuation, the dam owner/operator and local government hally responsible for effecting evacuation. The dam owner/operator will:
	(2)	Local emergency services will:
d.		s for notification and warning to evacuate include: ppropriate method(s)
		(1) Telephone(2) Police/fire/sheriff radio dispatch vehicles with loudspeakers, bullhorns, etc.

CERTIFICATION BY OWNER

I certify that a copy of this plan has been filed with				
(City/County) and	(Name), the local Emergency Services Coordinator. Also,			
that a copy of this form has been filed with the State Department of Emergency Management; that this plan shall be adhered to during the life of the project; and that the information contained herein is current to the best of my knowledge.				
Signed:				
Owner's Signature	Print Name			
This day of	, 20			
Please fill out and mail to:				
Virginia Department of Emergency Management				
Plans Division				
10501 Trade Court				
Richmond, Virginia 23236				

Mail the executed form to the appropriate Department of Conservation and Recreation Division of Dam Safety and Floodplain Management Regional Engineer