



# COMMONWEALTH OF VIRGINIA

*Department of the Treasury*

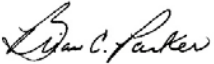
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8/2/2021

## MEMORANDUM

TO: Laura Ellis  
Department of Conservation and Recreation (DCR)

FROM: Brian Parker 

RE: Risk Management Services in Currently in Place or Available to the  
Soil and Water Conservation Districts by the Division of Risk  
Management

This details the risk coverage currently in place or available to the Soil and Water Conservation Districts (SWCD) through the Division of Risk Management (DRM).

### 1. LIABILITY.

The SWCDs are covered for tort liability under the Commonwealth Risk Management Plan for state agencies, officials, employees and agents. This program provides coverage limits of \$2 million per occurrence. Claims are administered by DRM with legal defense provided by the Office of the Attorney General. This program is included in the annual General Liability premium paid by the Department of Conservation and Recreation (DCR). The coverage is automatic and no applications are needed. There is no deductible. Claims should be reported by the individual SWCD to DRM.

### 2. AUTOMOBILE LIABILITY.

The SWCDs are eligible for the automobile liability and property damage coverage through DRM. The program has a limit of \$1 million. To obtain coverage each SWCD must communicate directly with DRM. They will need to provide underwriting information on the vehicles, to include vehicle description and identification. A premium for the coverage will be billed directly to the SWCD. Claims are administered by the DRM contract claim service provider. There may be a deductible depending on the coverage selected.

### 3. FIDELITY BOND.

The officials and employees of the SWCDs are covered under the fidelity bond administered by DRM. This bond provides a limit of \$500,000 for all employees. This program is included in the annual Fidelity Bond premium paid by DCR. NOTE: It is our understanding that DCR currently purchases a \$1 million

fidelity bond covering the SWCDs. The DRM bond program will act as excess over the DCR purchased bond. Claims and losses excess of any purchased bond should be reported directly to DRM. There is no deductible.

#### 4. PROPERTY INSURANCE AND WORKERS' COMPENSATION

DRM does not provide this coverage for SWCDs directly. DRM, however, can obtain this coverage for the individual SWCDs through its broker of record. The SWCDs should contact DRM directly. Premiums and deductibles are the responsibility of the individual SWCD. There are no fees for this service.