

2010 WQIF Application Form
 Virginia Department of Conservation and Recreation
 Water Quality Improvement Fund

Application deadline is 4:30 on November 1, 2010. This WORD Form is mandatory and is available on the WQIF Grants page of the DCR Website http://www.dcr.virginia.gov/soil_and_water/wqia.shtml.

1. APPLICANT INFORMATION						
Project Sponsor:						
Mailing Address:						
City, State, Zip:						
Federal ID #:						
Contact Person:			Work Title:			
Phone Number:			Fax Number:			
E-mail:						
Type of Organization (check one)	State Agency <input type="checkbox"/>	City or County <input type="checkbox"/>	Non-profit <input type="checkbox"/>	University <input type="checkbox"/>	SWCD <input type="checkbox"/>	Other: <input type="checkbox"/>
2. PROJECT INFORMATION						
Project Name:						
Project Start Date		Project End Date				
Project Funds (\$):		\$	WQIF Request	\$	Match	
Has your organization received other funding related to this or associated activities? If yes, please list and describe. (Limit 500 characters)						
Location Information:						
Site Location (if Applicable)		Latitude		Longitude		
City, County, Town:						
Watershed Name ⁽¹⁾		Watershed # (NWBD or HUC 12) ⁽¹⁾				
Type of Application	Category 1 <input type="checkbox"/>	Category 2 <input type="checkbox"/>	Category 3 <input type="checkbox"/>	Other: <input type="checkbox"/>		

APPLICATION FORM

Is the successful completion of this project dependent on grant funding?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Will this project be completed with or without grant funds?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Is water body on DEQ 303(d) Impaired Waters List? ⁽²⁾	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Identify TMDL segment and stream ⁽³⁾ :				
Identify TMDL impairment(s) addressed by this project:				
Is water body identified as a Healthy Water? ⁽⁴⁾	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Is the project within the Chesapeake Bay Area Drainage?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Is the project within the Chesapeake Bay Act Area? ⁽⁵⁾	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Does project address activity identified in Attachment C?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Does this project result in land conserved in permanent easement?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

<p>Project Summary - Provide a summary abstract of what will be funded and associated outcomes, outputs, accomplishments and environmental results. (maximum of 1000 characters)</p>	
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(1) PDF maps by county of Watershed Names and Watershed Numbers (NWBD) are available from the DCR FTP site: <ftp://ftp.dcr.virginia.gov/NWBD>. Username = **guest**; Password = **c0nserv** (use zero in c0nserv). Access site through *Windows Explorer* or an internet browser that is **not** *Internet Explorer*. For more information refer to the DCR website: http://www.dcr.virginia.gov/soil_and_water/hu.shtml

(2) Details on the DEQ 303(d) Impaired Waters List including an Interactive Map is available on the DEQ website for the draft 2010 305(b)/303(d) Water Quality Assessment Integrated Report. <http://www.deq.virginia.gov/wqa/305b2010.html>

(3) Details on the TMDL Studies and impaired stream segments are available on DEQ's TMDL Development webpage: <https://www.deq.virginia.gov/TMDLDataSearch/ReportSearch.aspx>; or http://www.deq.virginia.gov/wqa/pdf/2010ir/ir10_Pt3_Ch3.3a_Category_5_List.pdf

(4) Healthy Waters as identified by Virginia Commonwealth University's INSTAR program <http://instar.vcu.edu/>; stream conservation units or occurrences of Rare / Threatened / Endangered species as identified by DCR's Division of Natural Heritage, listed on the Department of Game and Inland Fisheries' *Wildlife Action Plan*, or as documented through an integrated ecological assessments.

(5) Chesapeake Bay Preservation Act http://www.dcr.virginia.gov/chesapeake_bay_local_assistance/theact.shtml

3. ELIGIBLE WQIF NPS ACTIVITIES (Refer to pages 5-8)	
<i>Mark an X to the left of the eligible WQIF NPS activity(s) proposed in the project. One proposal may address both categories however maximum proposal limit is \$250,000 and maximum limit for Category 2 aspects of the full proposal is still \$40,000.</i>	
Category 1: Conservation, Protection and Restoration Projects	
Storm water Management (*TMDL-SWM)	
<input type="checkbox"/>	Retrofit(s) to existing detention facilities
<input type="checkbox"/>	Retrofit(s) to existing impervious surfaces
<input type="checkbox"/>	Retrofit(s) to manage rooftop runoff or Downspout Disconnection
<input type="checkbox"/>	Better site design and/or low impact development
<input type="checkbox"/>	Green Infrastructure
<input type="checkbox"/>	Other :
Nutrient Management	
<input type="checkbox"/>	Urban nutrient management planning and implementation
Residential Septic Systems (*TMDL-Septic)	
<input type="checkbox"/>	Septic system repair and replacement
<input type="checkbox"/>	Establishment of septic tank pumpout maintenance program (Chesapeake Bay Preservation Act areas only)
Other WQIF NPS Funding Priority Areas	
<input type="checkbox"/>	Installation of vegetated riparian buffers (*TMDL-RB)
<input type="checkbox"/>	Land conservation thru permanent protection (riparian easements)
<input type="checkbox"/>	Abandoned or orphaned mine land reclamation (*TMDL-Mining)
<input type="checkbox"/>	Stream restoration (*TMDL-SR)
<input type="checkbox"/>	Small acreage horse facilities
<input type="checkbox"/>	Other:
Category 2 NPS Education, Outreach, Capacity Building, Planning, Monitoring and Assessment Projects (Funding range: \$5,000 - \$40,000)	
<input type="checkbox"/>	Development of a pet waste management program (*TMDL-pet)
<input type="checkbox"/>	Development and distribution of education programs geared to BMP adoption
<input type="checkbox"/>	Development by localities of permanent protection programs for riparian buffers
<input type="checkbox"/>	Development of county or locality-wide urban nutrient management planning.
<input type="checkbox"/>	Development of locality capacity to address impaired and healthy waters in comprehensive planning processes.
<input type="checkbox"/>	Development of local government watershed rehabilitation and restoration programs
<input type="checkbox"/>	Development of local government capacity to create Healthy Waters conservation programs.
<input type="checkbox"/>	Development of locality nutrient management planning and implementation programs
<input type="checkbox"/>	Development and adoption of codes and ordinances geared towards implementation of Phase III of the Chesapeake Bay Preservation Act.
<input type="checkbox"/>	Development of volunteer water quality monitoring aimed at monitoring water quality of a watershed during the development and implementation of watershed TMDL Implementation Plan
<input type="checkbox"/>	Development of a watershed restoration plan or a TMDL Implementation Plan.
<input type="checkbox"/>	Assessment of water quality health and identification of Healthy Waters in a specific watershed.
<input type="checkbox"/>	Other:
Category 3 Capacity Building for Storm water Management Programs (Funding range: \$5,000 - \$40,000)	
<input type="checkbox"/>	Program development for voluntary adoption of storm water Management Program by localities. List Localities:

4. BUDGET NARRATIVE		
<i>This section must clearly identify estimated project costs according to the budget categories provided below. Identify all expected project costs and all sources of match funds. Describe, in detail, the costs for each category. Include as many lines for individual elements within a category, as needed. Reference the 2010 WQIF RFP Attachment B "Budget Narrative Guidelines" in completing this section.</i>		
BUDGET CATEGORIES & ITEMIZED DESCRIPTION	WQIF Grant	Match Funds
PERSONNEL (Salary) <i>Subtotal →</i>	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
FRINGE BENEFITS <i>Subtotal →</i>	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
TRAVEL <i>Subtotal →</i>	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
EQUIPMENT <i>Subtotal →</i>	\$	\$
-	\$	\$
-	\$	\$
SUPPLIES <i>Subtotal →</i>	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
CONTRACTUAL <i>Subtotal →</i>	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
CONSTRUCTION <i>Subtotal →</i>	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
OTHER DIRECT <i>Subtotal →</i>	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
-	\$	\$
INDIRECT <i>Subtotal →</i>	Not allowed	\$
-	Not allowed	\$
TOTAL COSTS	\$	\$

Check this box if "Additional Budget Detail" optional attachment will be provided: Yes No

5. NPS RESULTS & NPS POLLUTION REDUCTION ESTIMATES			
BMP(s) Name and Work Description (<i>Specify and describe the type of BMPs to be installed, repaired, replaced, retrofitted or otherwise modified.</i>)			
Estimate Size or Quantity of BMP(s): (<i>Specify number BMP units installed or implemented (acres, linear feet, width of buffer, trees planted, septic systems, animals excluded, or other appropriate unit)</i>)			
Drainage Area: (<i>Estimate drainage area, such as acres to be treated and including % acres or area to be treated that is pervious vs. impervious.</i>)			
Estimated annual NPS reductions:		Nitrogen (lbs)	Phosphorous (lbs)
		Sediment ___ (lbs) ___ (Tons)	Bacteria (CFU) ___ (E. Coli) ___ (Fecal Coliform)
	Other Pollutant(s) (e.g. Metals, pH, etc.).		
Describe basis or source for NPS reduction estimates: (<i>e.g. SWM engineering calculations, Bay Model efficiencies, TMDL studies and implementation plans, National Small Flows standards for septic, scientific study results, manufactured BMP design specifications</i>)			
Other NPS Results information:			

6. APPLICATION PACKAGE DOCUMENTS (Please check yes/no if provided) All elements must be in an electronic format (PDF or Microsoft Word)				
REQUIRED APPLICATION DOCUMENTS				
2010 WQIF Application Form (7 pages long)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Project Proposal Narrative (maximum length is 5 pages, 1 inch margins, 12 pt font) (See Narrative Template Guidelines)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Match Documentation: (1 PDF/word document containing all letters of support which document required match)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Vicinity Map: 8 ½ x 11 inch. (limited to 1 page)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Project Site Map: 8 ½ x 11 inch (limited to 1 page)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
OPTIONAL APPLICATION DOCUMENTS				
Letters of Support for non-match partners (limited to 1 combined PDF or Word document)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Photos (limited to 2 pages, PDF or word)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Budget Detail (limited to 2 pages, PDF or Word): If necessary, you may provide a more detailed proposal budget than what is required on page 5 of the Application.	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Description of previous accomplishments (limited to 1 page, PDF or Word): Description of other successful and related projects for which your organization has been the lead.	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Please do not provide any additional information not indicated above. Other information will not be considered.				

7. APPLICATION & PROPOSAL SUBMISSION
<p>Applicants are required to submit an electronic version (Microsoft Word or Adobe Acrobat PDF files are preferred) of the completed 2010 WQIF Application Form, the project proposal narrative and required attachments to the Virginia Department of Conservation and Recreation via email by 4:30 pm on November 1, 2010 to swcgrants@dcr.virginia.gov. Incomplete RFP application documents not delivered accordingly may be disqualified.</p> <p>If mailing a CD-ROM, address the final application package to:</p> <p style="padding-left: 40px;">Grants Management Section Division of Soil and Water Conservation Virginia Department of Conservation and Recreation 203 Governor Street, Suite 206 Richmond, Virginia 23219 Email: swcgrants@dcr.virginia.gov</p>