

**DEPARTMENT OF CONSERVATION AND RECREATION PERMIT FEE FORM**

**Instructions:**

Applicants for an individual Virginia Stormwater Management Program (VSMP) Permit are required to pay permit application fees. Fees are also required for registration coverage under General Permits. Fees must be paid when applications for permit issuance or modification are submitted. Applications will be considered incomplete if the proper fee is not paid and will not be processed until the fee is received.

The permit fee schedule is included with this form. Fees for permit issuance, reissuance, modification and maintenance are included. Once you have determined the fee for the type of application you are submitting, complete this form. The original copy of the form and your check or money order payable to "Treasurer of Virginia" should be mailed to:

Department of Conservation and Recreation  
Division of Finance, Accounts Payable  
203 Governor Street, 4<sup>th</sup> Floor  
Richmond, Virginia 23219

A copy of the form and a copy of your check or money order should accompany the permit registration statement (application). You should retain a copy for your records. Please direct any questions regarding this form or fee payment to [SWMESquestions@dcr.virginia.gov](mailto:SWMESquestions@dcr.virginia.gov).

**Construction Activity Operator:**

Name: \_\_\_\_\_ FIN: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**Daytime Phone Number:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Name and Location of Construction Activity:**

Name: \_\_\_\_\_

Town, City, or County: \_\_\_\_\_

**Type of VSMP Permit (from Fee Schedule):**

MS4 Individual Permit                       MS4 General Permit  
 Construction Individual Permit            Construction General Permit

**Type of Action:**     New Issuance                       Reissuance  
                                  Modification                               Maintenance

**Amount of Fee Submitted** (from Fee Schedule): \_\_\_\_\_

**Existing Permit Number** (if applicable): \_\_\_\_\_

|                  |             |
|------------------|-------------|
| FOR DCR USE ONLY |             |
| Date: _____      | DC #: _____ |

## Virginia Stormwater Management Program (VSMP) Permit Fee Schedule

**A. VSMP Individual Permits.** Applications for issuance of new individual VSMP permits, and for permittee initiated major modifications that occur (and become effective) before the stated permit expiration date. [NOTE: Individual VSMP permittees pay an Annual Permit Maintenance Fee instead of a reapplication fee. The permittee is billed separately by DCR for the Annual Permit Maintenance Fee.]

| TYPE OF VSMP PERMIT                                      | ISSUANCE | MODIFICATION |
|--|----------|--------------|
| Municipal Stormwater / MS4 Individual (Large and Medium) | \$21,300 | \$10,650     |
| Municipal Stormwater / MS4 Individual (Small)            | \$2,000  | \$1,000      |
| Construction Stormwater Individual                       | \$0      | \$0          |

**B. Registration Statements for VSMP MS4 General Permit Coverage.** The fee for filing a permit application (registration statement) for coverage under a VSMP MS4 stormwater general permit issued by the permit issuing authority is as follows:

| TYPE OF VSMP PERMIT                               | ISSUANCE |
|---|----------|
| Municipal Stormwater / MS4 General Permit (Small) | \$600    |

**C. Registration Statements for VSMP Construction General Permit Coverage.** The fee for filing a permit application (registration statement) for coverage under a VSMP Construction stormwater general permit issued by the permit issuing authority is as follows:

| TYPE OF VSMP PERMIT   | ISSUANCE |
|---|----------|
| Construction General / Stormwater Management - Phase I Land Clearing ("Large" Construction Activity - Sites or common plans of development or sale equal to or greater than 5 acres)                            | \$500    |
| Construction General / Stormwater Management - Phase II Land Clearing ("Small" Construction Activity - Sites or common plans of development or sale equal to or greater than 1 acre and less than 5 Acres)      | \$300    |
| Construction General / Stormwater Management - 2,500 square feet of land disturbance and less than 1 acre in designated Chesapeake Bay Preservations Area and not part of a common plan of development or sale. | \$0      |

**D. Permit Maintenance Fees.** The annual permit maintenance fees apply to each VSMP permit identified below, including expired permits that have been administratively continued.

| TYPE OF PERMIT   | MAINTENANCE |
|--|-------------|
| VSMP Municipal Stormwater / MS4 Individual (Large and Medium)  | \$3,800     |
| VSMP Municipal Stormwater / MS4 Individual (Small)   | \$400       |
| VSMP General / Stormwater Management - Phase I Land Clearing ("Large" Construction Activity - Sites or common plans of development equal to or greater than 5 acres)                       | \$0         |
| VSMP General / Stormwater Management - Phase II Land Clearing ("Small" Construction Activity - Sites or common plans of development equal to or greater than 1 acre and less than 5 Acres) | \$0         |