Leesylvania State Park

Environmental Education Registration Form

Return to Fax# 703-730-8204

Name of School: _________________________________________________________

School Phone: ___________________________  School Fax: _____________________

Contact Person: __________________________________________________________

Dates Requested (NOTE: Please list several dates. You will receive a phone confirmation for one of the date(s) requested based on availability.)

________________________________________________________________________

Arrival Time: ___________________________  Departure: ______________________

Number of Students: _______ Grade / Ages: __________ Number of Chaperones: _____

Please Check the Following:
Area(s) of the park you plan to visit:
   ___ Powell’s Creek Trail
   ___ Bushey Point Trail
   ___ Lee’s Woods Trail
   ___ Picnic Area Beach
   ___ Picnic Area Pond
   ___ Other (please specify) ______________________________________

Visitor Center Use: (Current days of operation are: ____________)
   ___ Historic Legacy Room
   ___ Nature Discovery Room

Outdoor Equipment Request:
   ___ Dip nets
   ___ Waders
   ___ Seine nets
   ___ Field microscopes
   ___ Hand Lenses
   ___ Tubs/buckets/containers for specimens
   ___ Other (please specify) ______________________________________

Will you be requesting a Ranger-led Program, specific display, or presentation?
(   ) Yes; if so please include in the narrative section
(   ) No
Please describe all planned activities for the day. Please be as specific as possible.

Below is a list of standard fees, but the final price will be determined upon confirmation of your event. An invoice will be sent shortly after if necessary.

___ $85.00 Ranger Led Activity (four hour maximum)
___ $50.00 Visitor Center Use (applicable ONLY if VC is normally closed that day)
___ $20.00 For Outdoor Equipment Use (Fee included in a Ranger-Led Activity)

*Busses, as well as any vehicles driven by chaperones accompanying the school group, will not be charged a parking fee.

Please Note:
While planning for an event in the Visitor Center during normal operating hours, please note that outside, public use of the VC will be permitted. Any special request displays, presentations, tours, craft activities, or audio-visual equipment are available for use but may be subject to an additional fee. Please call ahead to arrange. In addition, if you have never been to the park, we strongly recommend a short, staff-guided orientation to the park and its facilities no later than one week prior to the event.

As these groups are to foster environmental awareness and stewardship, groups will be responsible for leaving the park in the condition they found it. All wildlife (animal and plant) are protected by law and are not to be removed. All trash is to be picked up and restrooms monitored by a faculty member or a chaperone. No signs, banners, etc shall be attached to any park buildings. The Commonwealth of Virginia, the Virginia Department of Conservation and Recreation and its employees are not liable for any damages, losses or costs to persons or property arising either directly or indirectly from the uses of these premises.

Signature: __________________________________________ Date: ______________

For questions please call the Visitor’s Center at (703) 583-6904

OFFICE USE ONLY
Date program confirmed_____ Invoice: mailed____ faxed____ N/A____
Confirmed by ___________ Date payment Received _____
Price confirmed__________