



**POLICY ON SOIL AND WATER
CONSERVATION DISTRICT
ADMINISTRATION AND
OPERATIONS FUNDING
ALLOCATIONS FOR FISCAL YEAR
2014**

**VIRGINIA SOIL AND WATER
CONSERVATION BOARD**

(Approved May 9, 2013)

1. Purpose:

This Policy document specifies the Virginia Soil and Water Conservation Board's (Board) process by which funds are to be allocated by the Department of Conservation and Recreation (Department) to the Commonwealth's 47 local Soil and Water Conservation Districts (Districts) for administrative and operational support in Fiscal Year 2014. A separate Policy shall govern the Fiscal Year 2014 distribution of cost-share and technical assistance funds to Districts.

2. Authority:

This funding distribution Policy is required in accordance with Item 360 A.1. of Chapter 806 of the 2013 Virginia Acts of Assembly (the 2013 Appropriation Act) that specifies that the "funds shall be distributed to the districts only in accordance with the program, financial and resource allocation policies of and upon approval by the Soil and Water Conservation Board". Funds subject to this Policy are set out in Sub-programs 50320 (Financial Assistance to Soil and Water Conservation Districts) and 50314 (Dam Inventory, Evaluation and Classification and Flood Plain Management) and are guided by the following specific budget provisions within Item 360:

A.1. Out of the amounts appropriated for Financial Assistance to Soil and Water Conservation Districts, \$4,487,091 the first year and \$6,387,091 the second year [FY14] from the general fund shall be provided to soil and water conservation districts for administrative and operational support. These funds shall be distributed to the districts only in accordance with the program, financial and resource allocation policies of and upon approval by the Soil and Water Conservation Board. These amounts shall be in addition to any other funding provided to the districts for technical assistance pursuant to subsections H. and K. of this item. Of these amounts, \$1,300,000 the second year shall be allocated in accordance with historical distribution to districts and \$600,000 for efforts associated with achieving targeted total maximum daily loads (TMDLs).

E.2. Out of the amounts for this item, \$300,000 the second year from the general fund is provided to increase the operational support appropriated for each of the 47 soil and water conservation districts from \$80,539 per district to \$86,922 per district.

F.1. Out of the amounts appropriated for Dam Inventory, Evaluation, and Classification and Flood Plain Management, \$600,000 the first year and \$1,850,000 the second year from the general fund shall be deposited to the Dam Safety, Flood Prevention and Protection Assistance Fund, established pursuant § 10.1-603.17, Code of Virginia. The

funding provided in this paragraph shall be used for the provision of either grants or loans to localities owning dams in need of renovation and repair or for the provision of loans to private owners of dams in need of renovation and repair. Out of these amounts, \$254,000 the second year from the general fund shall be provided for maintenance and small repairs of soil and water conservation district-owned dams; \$400,000 the second year from the general fund shall be provided to match federal and local funding for the renovation of Todd Lake Dam in Augusta County; and \$500,000 the second year from the general fund shall be provided for repairs to the Lake Jackson Dam in Prince William County.

In addition to the authorities set out in the 2013 Appropriation Act, the Code of Virginia contains the following Board duties applicable to this policy:

§ 10.1-505. Duties of Board. (Effective July 1, 2013)

In addition to other duties and powers conferred upon the Board, it shall have the following duties and powers:

1. To give or loan appropriate financial and other assistance to district directors in carrying out any of their powers and programs.

3. To oversee the programs of the districts.

9. To provide for the conservation of soil and water resources, control and prevention of soil erosion, flood water and sediment damages thereby preserving the natural resources of the Commonwealth.

11. To provide, from such funds appropriated for districts, financial assistance for the administrative, operational and technical support of districts.

3. Definitions:

“District” or “local soil and water conservation district” or “SWCD” means a political subdivision of the Commonwealth organized in accordance with the provisions of the Code of Virginia contained in Chapter 5 of Title 10.1 (§ 10.1-500 et seq.) and with the powers and duties set out in Chapters 1, 5, 6, and 21.1 of Title 10.1 of the Code of Virginia.

“FTE” means a full time equivalent position.

“Total Maximum Daily Load” or “TMDL” means a calculation of a maximum amount of a pollutant that a waterbody can receive and still meet water quality standards.

4. Allocation Process:

For Fiscal Year 2014, \$6,941,091 (Item 360 A.1., E.2., and F.1. – see Part 2, Authority) is available for allocations to the Districts for administrative and operational support or to the Department for the administration of contracts in support of the Districts. Those allocations are set out in Attachment A and are developed in accordance with Part 4.

SWCD (Column 1)

For Fiscal Year 2014, the 47 listed Districts will be eligible for administration and operations funding allocations.

ESSENTIAL FUNDING (Column 2):

The Commonwealth’s financial support to Districts provides for the essential needs of every District in order to support District delivery of state obligations. Calculations made and approved by the Board on May 14, 2010, indicated that annual “core expenses” or “essential services” should approximate \$124,000 per District in funding (\$123,852 calculated below). This included the following assumptions:

Technical FTE Salary	Use Commonwealth of Virginia Pay Scale: This amount is within Pay Band 3 of the Commonwealth of Virginia’s Salary Structure system	\$37,300
Technical FTE Fringe	0.32 times salary	\$11,936
Technical FTE Training, Travel, Support	Training allowance@ estimated at \$950/year Travel estimated at 8,500 miles multiplied by 0.50 cents/mile \$4,250 Support (field equipment, etc....) \$750/year	\$5,950
Administrative FTE Salary	Use Commonwealth of Virginia Pay Scale This amount is within Pay Band 2 of the Commonwealth of Virginia’s Salary Structure system	\$33,800
Administrative FTE Fringe	0.32 times salary	\$10,816
Administrative FTE Training, Travel	Training allowance estimated at \$500/year Travel estimated at 2,500 miles times 0.50 cents/mile \$1,250	\$1,750
Office Rent	Justifiable space for 2 employees & conference room --750 square feet. Average estimated cost per square foot per year: \$16 square ft. (includes utilities)	\$12,000
Office Support expenses	Includes information systems (phones/ Internet \$2,300/year), an additional computer beyond the single unit provided by the Natural Resource Conservation Service (NRCS) to be linked to the U.S. Department of Agriculture (USDA) NRCS network for use by SWCD staff (\$3,200/year), postage (\$1,200/year), office supplies (\$700/year), miscellaneous expenses (\$500/year)	\$7,900
Office Equipment replacement	Annual allowance for computers, fax, copier, furniture, etc.	\$2,400
Total Costs	Amounts represent budgeted calculations for core expenses	\$123,852

In Fiscal Year 2014, a total of \$3,785,333 is available for “essential services” from appropriations within Item 360 A.1. This amounts to the allocation of \$80,539 per District.

ADDITIONAL 2014 ESSENTIAL FUNDING Item 360 E.2. (Column 3)

Item 360 E.2. of the 2013 Appropriation Act contains language that provides for an additional \$300,000 to increase the “essential services” operational support for each of the 47 Districts. An amount of \$6,383 was extended to all Districts with the exception of one District receiving \$6,382.

DIRECTOR TRAVEL/ EXPENSES (Column 4)

An average annual allowance of \$500 per Director is provided for travel expense reimbursement and training pursuant to § 10.1-531 of the Code of Virginia. Amounts per District range between \$2,500 (5 Directors) to \$6,000 per District (12 Directors). Funding extends to elected Directors, at-large appointed Directors, and Extension Agent appointments but does not include Associate Directors, Honorary Directors, Emeritus Directors or other District personnel or volunteers. No fiscal adjustments are made when an Extension Agent serves multiple Districts. The number of District Directors in each District is calculated in accordance with § 10.1-515 of the Code of Virginia. Information on the number of jurisdictions in each District can be found in the last column of Attachment B.

§ 10.1-531. Quorum and expenses.

A majority of the district directors currently in office shall constitute a quorum and the concurrence of a majority of those present and voting shall be required for all determinations. A district director shall receive no compensation for his services, but shall be entitled to expenses, including traveling expenses, necessarily incurred in the discharge of his duties.

§ 10.1-515. Composition of governing body.

If the Board determines that the operation of the proposed district within the defined boundaries is administratively practicable and feasible, and the proposed district is created, then its governing body shall be a board of district directors appointed or elected in the number and manner specified as follows:

1. If the district embraces one county or city, or less than one county or city, the board of district directors shall consist of five members, three to be elected by the registered voters of the district and two appointed by the Board.

2. If the district embraces more than one county or city, or parts thereof, the board of district directors shall consist of two members elected by the registered voters from each county or city, or parts thereof embraced by the district. Two members-at-large shall be appointed by the Board.

ADDITIONAL ALLOCATIONS BASED ON AGRICULTURAL LAND USE (Column 5)

Additional funding is allocated to Districts based on the total nitrogen (N) and phosphorus (P) nonpoint source (NPS) load in pounds per year attributed to the designated cropland, hayland, pasture, residential urban, industrial urban, and other acres in each District as of May 21, 2004. The total NPS N and P load at that time was estimated to be 60,920,048 pounds. Each District's portion of this total was utilized to calculate a percentage of the total load attributable to each District. This percentage was then applied to the total funding available in this funding category (\$221,740) to allocate funding to each District. Details of these calculations are available in Attachment B of this Policy.

SPECIAL SUPPORT: HISTORICAL (Column 6)

Additional funding is allocated to 30 Districts in amounts ranging from \$25,000 to \$100,000 in increments of \$25,000. The total amount available for distribution is \$1,300,000 and is directed by Item 360 A.1. of the 2013 Appropriation Act to be “allocated in accordance with historical distribution to districts”. Staff funded through this category shall “focus on the effective implementation of agricultural BMPs related to [Chesapeake] Bay and tributary clean up” as was the historic focus. Column 6 represents the historical distribution and was calculated pursuant to the following process.

Historically, funding within this category is originally based on Item 358 H. of Chapter 3 of the 2006 Virginia Acts of Assembly, Special Session 1. This Item read as follows:

Included in the amount for Statewide Agricultural and Urban Nonpoint Source Water Quality Improvements is \$2,000,000 in the first year and \$2,000,000 in the second year from the general fund to be distributed to the Soil and Water Conservation Districts for direct delivery of nonpoint source pollution control activities. The funding will be used to provide for the employment of district conservation specialists in the Chesapeake Bay and Southern Rivers watersheds and shall be distributed with priority given to those districts in the Chesapeake Bay watershed who rank highest in base and priority agricultural best management practice workload, and to the districts in the Southern Rivers watershed with the greatest number and extent of water bodies designated as impaired under Section 303(d) of the United States Clean Water Act and attributed to agricultural nonpoint source pollution.

On July 26, 2006, the Department solicited District interest in receiving a portion of this funding, or \$1.5 million of the \$2 million available, to enable them to build the needed staff to effectively implement the Virginia Agriculture Best Management Practice (BMP) Cost-Share Program, with a priority given to those districts in the Chesapeake Bay watershed with the highest best management practice workload (Column 6). The remaining \$500,000 was earmarked to add SWCD technical staff to focus on addressing targeted “TMDL” impaired waters with a priority given [at the time] to impairments in the Southern Rivers attributed to agricultural nonpoint source pollution (Column 7). It was noted that all new SWCD staff will focus on the effective implementation of agricultural BMPs related to Bay and tributary clean up and impaired waters.

Allocations of the \$1.5 million were made to the participating Districts based on the following:

- Each District’s total Cost-Share Program allocation in the 2007 Program Year was the basis for determining additional SWCD technical staff.
- Each increment of \$185,000 in allocated cost-share equated with one half (½) position, or “0.5 FTE” –half of a full time equivalent (FTE).
- State general funds made available for each 0.5 FTE was \$27,500.

Since that time, budget reductions necessitated reducing the amount per 0.5 FTE to \$25,000.

Program Year 2007 cost-share allocations and FTE potential calculations were as follows. For the purposes of calculating support funding, FTE’s were typically rounded to the nearest 0.5 FTE although some exceptions exist.

SWCD	Allocation	FTE
APPOMATTOX RIVER	\$136,177	0.4
BIG SANDY	\$33,833	0.1
BIG WALKER	\$182,686	0.5
BLUE RIDGE	\$294,623	0.8
CHOWAN BASIN	\$471,689	1.3
CLINCH VALLEY	\$188,962	0.5
COLONIAL	\$430,068	1.2
CULPEPER	\$679,831	1.8
DANIEL BOONE	\$153,534	0.4
EASTERN SHORE	\$847,436	2.3
EVERGREEN	\$120,655	0.3
HALIFAX	\$278,552	0.8
HANOVER-CAROLINE	\$422,927	1.1
HEADWATERS	\$658,738	1.8
HENRICOPOLIS	\$73,905	0.2
HOLSTON RIVER	\$240,993	0.7
JAMES RIVER	\$143,335	0.4
JOHN MARSHALL	\$400,873	1.1
LAKE COUNTRY	\$217,867	0.6
LONESOME PINE	\$68,654	0.2
LORD FAIRFAX	\$663,075	1.8
LOUDOUN	\$402,250	1.1
MONACAN	\$123,617	0.3

SWCD	Allocation	FTE
MOUNTAIN	\$270,577	0.7
MOUNTAIN CASTLES	\$273,048	0.7
NATURAL BRIDGE	\$360,340	1.0
NEW RIVER	\$237,529	0.6
NORTHERN NECK	\$666,739	1.8
NORTHERN VA	\$10,483	0.0
PATRICK	\$108,410	0.3
PEAKS OF OTTER	\$217,216	0.6
PEANUT	\$516,826	1.4
PETER FRANCISCO	\$117,724	0.3
PIEDMONT	\$283,494	0.8
PITTSYLVANIA	\$302,631	0.8
PRINCE WILLIAM	\$44,610	0.1
ROBERT E. LEE	\$371,310	1.0
SCOTT COUNTY	\$196,090	0.5
SHENANDOAH VALLEY	\$726,009	2.0
SKYLINE	\$380,133	1.0
SOUTHSIDE	\$195,578	0.5
TAZEWELL	\$123,380	0.3
THOMAS JEFFERSON	\$418,426	1.1
THREE RIVERS	\$413,596	1.1
TIDEWATER	\$194,509	0.5
TRI-COUNTY/CITY	\$165,191	0.4
VIRGINIA DARE	\$171,869	0.5

In 2007, not all Districts chose to participate as some anticipated that this was one-time funding and it was explained to them by the Department that “[t]his additional implementation staff funding is expected to offset much of the need for many SWCDs to utilize the 15% of the district’s total Cost-Share program allocation that may support staff expenses and program implementation costs. Per the current Cost-Share program agreements, districts that choose to use up to 15% of their Cost-Share program allocation will submit a budget for DCR approval to their Conservation District Coordinator (CDC). We have confidence that all districts will understand that it is in our overall best interest when districts put as much conservation on that ground as possible by limiting the use of this 15% allowance. This is especially true with districts receiving the separate funding for additional staff. Our guidance in this matter is in keeping with our understanding of the appropriations by the General Assembly and the partners that supported these appropriations.”

SPECIAL SUPPORT FOR TMDLS: TARGETED TMDLs (Column 7)

In Fiscal Year 2014, \$275,000 is being provided to support seven Districts that are implementing TMDL plans.

This distribution process began in 2006 in accordance with the allocation discussion provided for Column 6 above. However, since 2006, TMDL projects being implemented within four of the original eight Districts have ended. Information concerning the four Districts with targeted watersheds to be funded in Fiscal Year 2014 includes:

Headwaters - Christians Creek and South River project, Moffett Creek and Middle River project, and Mossy Creek, Naked Creek and Long Glade Run project, all in Augusta County.

Robert E. Lee - Falling River project in Campbell County, and Cub Creek in Appomattox County.

Piedmont - Spring Creek, Little Sandy River, Bush River, Briery & Saylers Creeks project in Amelia and Prince Edward County; Flat, Nibbs, Deep and West Creeks project in Amelia and Nottoway County.

Blue Ridge - Upper Pigg River in Franklin County.

A special livestock exclusion initiative was initiated with three Districts for Fiscal Years 2013 and 2014. Information concerning the three Districts with special initiatives to receive additional cost-share in Fiscal Year 2014 includes:

Halifax - Lower Banister River, Polecat Creek and Sandy Creek in Halifax County.

Patrick - Mayo River in Patrick County.

Pittsylvania - Upper Bannister River in Pittsylvania County.

Special administrative and operational support shall be provided to support 1 FTE (\$50,000) in Headwaters, Robert E. Lee, Piedmont and Blue Ridge and ½ FTE (\$25,000) in Halifax, Patrick and Pittsylvania.

DAM MAINTENANCE (\$1,425.99/dam) (Column 8)

For Fiscal Year 2014, \$148,303 is provided for out of the amounts appropriated in Item 360 A.1. of the 2013 Appropriation Act (Subprogram 50320) for the maintenance of the Districts 104 impounding structures. Columns 8 and 9 when totaled provide \$3,000 per dam. This is the allocation that was sought during the 2013 General Assembly Session.

2014 DAM MAINTENANCE Item 360 F.1. (\$1,574.01/dam) (Column 9)

For Fiscal Year 2014, \$163,697 for dam maintenance is provided for out of the \$254,000 appropriated in Item 360 F.1. of the 2013 Appropriation Act (Subprogram 50314) for the maintenance and small repairs to the Districts 104 impounding structures. Columns 8 and 9 when totaled provide \$3,000 per dam. This is the allocation that was sought during the 2013 General Assembly Session.

OF DAMS (Column 10)

This column indicates the distribution of the District's 104 impounding structures within the 12 Districts that have dams.

SUBTOTAL SWCD ADMINISTRATION AND OPERATIONS ALLOCATIONS
(Column 11)

This column represents the amounts the specified District will receive during the first quarter of Fiscal Year 2014 to support the administration and operations within the District (Sum of Columns 2 through 9). The District may also be eligible for additional allocations from the Small Dam Repair funds (Column 12) or the Special Support for TMDL's: RMP Program funds (Column 13). For Fiscal Year 2014 this total amount (the Sum of Columns 2 through 9) is \$6,360,573.

SMALL DAM REPAIR Item 360 F.1. (Column 12)

For Fiscal Year 2014, \$90,303 for small dam repairs is provided for out of the \$254,000 appropriated in Item 360 F.1. of the 2013 Appropriation Act (Subprogram 50314) for the maintenance and small repairs to the Districts' 104 impounding structures. To be eligible for the funding, Districts shall submit a written request to the Department requesting funding based on known or suspected impounding structure deficiencies. Such request shall include a current repair cost estimate prepared by the Department, NRCS, or local contractor. For consideration, all requests for funding must be received by August 1st. The Department shall prioritize the requests based on hazard considerations and issue a letter of commitment to the selected project(s). The Department is authorized to provide the District with up to half of the project's authorized funding up front. Subsequent payments shall be released only as reimbursements to paid invoices for work performed. Purchasing procedures consistent with the Virginia Public Procurement Act shall be followed. At the end of the project, should final costs be less than the amount provided to the District, the balance shall be repaid to the Department within 30 days of final invoice receipt by the District. The Department is not responsible for costs that exceed the authorized project funding allocation. Work for all projects funded from this category must be completed and a final invoice submitted to the Department by June 1, 2014 to ensure that projects are paid for within Fiscal Year 2014 as unexpended funds may not be available upon the close of the fiscal year.

SPECIAL SUPPORT FOR TMDLS: RMP PROGRAM AND ENGINEERING SERVICES (Column 13)

In Fiscal Year 2014, \$325,000 is allocated to provide support for the Resource Management Plan (RMP) Program and for contracting for engineering services in order to directly address TMDL and water quality requirements.

Of this amount, at least \$200,000 is being set aside to provide support to Districts to address TMDLs through the new Resource Management Plan Program. A fundamental goal of the Program pursuant to § 10.1-104.8 of the Code of Virginia is for the RMP plans to include "agricultural best management practices sufficient to implement the Virginia Chesapeake Bay TMDL Watershed Implementation Plan and other local total maximum daily load water quality requirements of the Commonwealth". Allocation strategies for this funding will be developed and brought to the Board for approval prior to Program implementation in Fiscal Year 2014.

As a matter of background, the Virginia Soil and Water Conservation Board at its March 27, 2013 meeting approved the establishment of new Resource Management Plans Regulations (4VAC50-70-10 et seq.) that represent a balanced process by which farmers may voluntarily

implement a high level of BMPs that are protective of water quality and that may be applied towards necessary nutrient and sediment reductions associated with the Chesapeake Bay Watershed Implementation Plan and other TMDLs. The regulations will become effective December 6, 2013 and the Department continues to develop its RMP program in anticipation of this date.

The intent of the program is to encourage farm owners and operators to voluntarily implement a high level of BMPs on their farmlands in order to be protective of water quality and for them to then benefit from the following legal provision stating that “notwithstanding any other provision of law, agricultural landowners or operators who fully implement and maintain the applicable components of their resource management plan, in accordance with the criteria for such plans set out in § 10.1-104.8 and any regulations adopted thereunder, shall be deemed to be in full compliance with (i) any load allocation contained in a total maximum daily load (TMDL) established under § 303(d) of the federal Clean Water Act addressing benthic, bacteria, nutrient, or sediment impairments; (ii) any requirements of the Virginia Chesapeake Bay TMDL Watershed Implementation Plan; and (iii) applicable state water quality requirements for nutrients and sediment”.

Up to \$125,000 is being set aside to provide funding to contract for engineering services to supplement engineering work associated with agricultural BMPs. It has been identified that a potential bottleneck to implementing BMPs to address TMDL and water quality requirements is the engineering of, and cost-estimates for, certain BMPs. In order to accelerate District expenditure of cost-share and to better identify unmet funding needs, this allocation is being made.

DCR MANAGED FUNDS FOR DISTRICT SUPPORT (Column 14)

An amount of \$165,215 is set aside to provide for support of District requirements and responsibilities set out in Chapter 5 of Title 10.1 of the Code of Virginia including, but not limited to, those relating to bonding and audits in § 10.1-535 of the Code as follows:

Audits of Districts (\$92,250): 25 audits will be budgeted for during Fiscal Year 2014 for the Fiscal Year 2012 and 2013 period. Based on historical expenditures (\$3,600 per audit with a 2.5% likely increase), \$92,250 is being set aside to cover the audit expenses.

Surety Bond Coverage of District Employees and Officers (\$15,000): The policy period for the existing Commercial Crime Policy will end on July 15, 2013. A new two-year contract must be established during Fiscal Year 2013, to take effect on July 16, 2013. Based on historical expenditures, \$15,000 has been set aside for this function.

§ 10.1-535. Bonds of officers and employees; records and accounts.

The district directors shall (i) provide for the execution of surety bonds for all employees and officers who shall be entrusted with funds or property; (ii) provide for the keeping of a full and accurate record of all proceedings and of all resolutions, regulations, and orders issued or adopted; and (iii) provide for an annual audit of the accounts of receipts and disbursements by the Auditor of Public Accounts or a certified public accountant approved by him.

Virginia Association of Soil and Water Conservation District (Association) Contract (\$46,700): For Fiscal Year 2014, \$46,700 has been set aside to contract with the Association to perform duties that generally include, but are not limited to, the following:

a. Administrative

- Communications (Estimated Cost \$4,550)

This item supports maintaining and updating an Association website; maintaining a District e-mail list serve; producing a quarterly a newsletter to Districts and partners; conducting conference calls relating to board meetings, committee meetings, and other partner meetings; and conducting appropriate mailings.

- Audit Services (Estimated at no more than \$3,000)

This item supports the reimbursement of costs associated with performance of audit services and fiscal management related to Association financial records and accounts.

b. Statewide Training Initiatives that Enhance Skills & Capabilities of District Directors & Staff

- Minimum of four statewide partner meetings during the grant period (Estimated \$3,700)

This item supports forums for discussion of issues relevant to Districts and the Department and their partners.

- Joint Employee Development Training Programs (Estimated \$750)

This item supports Association representation on the Joint Employee Development Committee and support expenses associated with coordinating and delivering training program initiated by that group.

- SWCD Director Trainings (Estimated \$5,800)

This item supports the Association conducting statewide director trainings periodically throughout the year in varying locations across the state. As schedules permit, staff will also provide training to individual districts on topics at their request.

- Annual Training Meeting of Soil & Water Conservation Districts (Estimated \$20,000)

This item supports the expenses associated with planning, promoting, and implementing a statewide annual meeting event for Virginia's 47 districts.

c. District Development & Outreach

- Provide marketing, agricultural, urban, forestry and other topical assistance and support to SWCDs (Estimated \$3,900)

This item supports the Association in providing needed information, education, and development on the above topics to district directors, associate directors and staff.

- Area Meetings (Estimated \$1,200)

This item supports the Association in their support and assistance in work related to hosting six Area meetings.

- Compile, revise, post on the Association web site, print (limited quantity) the SWCD Directory, assist with printed copy distribution and maintain an online directory (Estimated Cost \$3,800)

This item supports Directory production and online updates throughout the year.

Use of any funds made available by the Department through this agreement prohibits support of any lobbying activities by Association members or others.

The Department shall release funding to the Association on a cost reimbursement basis upon receipt and approval of the Association's quarterly and final reports. Any cost overruns incurred by the Association during the time of performance shall be the responsibility of the Association.

Other Support Expenses Include (\$11,265):

- Completion of additional District audits (beyond the 25 budgeted for) OR should any District require a single audit if they exceed \$500,000 in expenditures of federal funds in a one-year period. (Estimated \$3,690)
- Conservation Selling Skills Training for Districts. (Estimated \$3,900)
- Effective Presentations and Instruction Training for Districts. (Estimated \$3,300)
- Revisions/limited printing and posting of the SWCD Desktop Guide For Fiscal Operations. (Estimated \$375)
- Training provided by District auditors and others District staff and directors (QuickBooks Training). (Estimated \$90 - \$175/ hour – historic auditor rate)
- To cover identified shortages in other estimated categories.
- Agriculture BMP Cost-share Manual printing. (Estimated \$4,200 – Expense to be covered by Department)

In accordance with this Policy, the Department is authorized to enter agreements or contracts for the activities specified above. Should Department negotiated contracts exceed the \$165,215 set aside, the Department shall bring a Policy revision to the Board for consideration.

Once contracts have been established for the activities set out above, should actual expenses be less than amounts allocated, the excess amounts shall be reprogrammed to the funding category of Small Dam Repairs.

TOTAL (Column 15)

The \$6,941,091 represents the SUM of Column Totals 2 through 9 and Column Totals 12 through 14. This amount is equal to the total amounts appropriated in Fiscal Year 2014 for District administration and operations set out in Items 360 A.1., E.2., and F.1. of the 2013 Appropriation Act.

5. Grant Agreements and Accountability:

On behalf of the Board and in accordance with this Policy and a Grant Agreement entered between the Department and each District, such District shall receive administrative and operational support funding only after the Fourth Quarter Fiscal Year 2013 report has been submitted and upon the complete execution of the Grant Agreement and the return of an original signed Agreement to the District's assigned Department Conservation District Coordinator (CDC). The Grant Agreement shall include the Board's expected outcomes or "deliverables" for each District as a result of the funding provided. The Fiscal Year 2014 Grant Agreement template shall be approved by the Board.

The deliverables for Fiscal Year 2014 shall include:

- a. Administer and provide technical assistance with nonpoint source pollution reduction and related natural resource conservation efforts including support and/or implementation of the following: Wherever applicable, actively participate in the local development and implementation of specified water quality plans.
- b. Support and foster partnerships to deliver natural resource conservation programs with consideration to resource needs and issues with local governments, the agricultural community, agencies, organizations, councils, roundtables and others to protect soil resources, improve water quality, and further natural resource conservation. Consideration shall be given to watersheds within the District, and watersheds that flow beyond District boundaries.
- c. Hold monthly meetings with a quorum of District board members present.
- d. Develop and maintain a long-term plan that enhances District capabilities, on a 4-year cycle consistent with the election cycle of District Directors, through a facilitated process with participation by District stakeholders. Review of the plan is expected at least annually during a scheduled meeting of the District Board.
- e. Prepare and follow an annual plan of work that connects to the District's long-term plan.
- f. Submit meeting minutes from all routine and special meetings of the District Board and a copy of District publications (including an annual plan of work, an annual report, the long-term 4-year plan) to the District's assigned CDC.
- g. Submit a completed Itemized District Budget Request Form to the Department by July 15, 2013 for Fiscal Year 2015 and by June 15, 2014 for Fiscal Year 2016.
- h. Submit quarterly financial reports to the District's assigned CDC utilizing the Fiscal Year 2014 electronic copy of the Project Financial Report.
- i. Maintain employee position descriptions, performance expectations, and the District personnel policy; conduct timely employee evaluations. Provide the District's assigned CDC with a copy of employee position descriptions and the District personnel policy once updated documents are resolved.
- j. Provide data and other information needed for preparation of legislative studies and reports that pertain to programs and services delivered by Districts, as requested by the Department to support nonpoint source pollution reduction initiatives that improve water quality including information necessary to fulfill reporting specified within the Virginia Natural Resources Commitment Fund [§ 10.1-2128.1 of the Code of Virginia.]

- k. Ensure staff implementing the Virginia Agricultural BMP Cost-Share Program, and other agricultural related programs, obtain the USDA Virginia Natural Resource Conservation Service (NRCS) conservation planning certification within 24 months of employment with a District (dependent upon availability of all required courses with a demonstration of good progress if 24 months is exceeded) and engineering job approval authority for appropriate BMPs within the service area of the District. Conservation planning certification and engineering job approval authority should be maintained thereafter. Depending on BMPs implemented by the District, higher levels of conservation planning certification may be required.

The Department is directed by the Board to assess at the end of Fiscal Year 2014 each District's success in meeting the deliverables utilizing an A (fully satisfied), B (partially fulfilled), and C (did not fulfill) evaluation scale and to provide the results to the Board for review and appropriate action which may include, but not be limited to, funding adjustments to future fiscal year's funding allocations and/or other fiscal corrective actions in accordance with Part 6.

6. Noncompliance with this policy:

In the event any District fails to comply with the provisions of this Policy, the Board reserves the right to require repayment of previously issued funds and/or direct further appropriate actions based upon noncompliance circumstances. Should an issue arise that impacts funding, the affected District(s) will be apprised of the issue(s) and provided an opportunity to address the concerns of the Board prior to Board action.

7. Unexpended State Funds Maintained by Districts:

Administration and operational support funds issued to Districts that remain unexpended at the close of the grant period will remain in the District's account(s).

It is unadvisable for any District to accumulate more than about six months of undedicated reserve funds. Public funds from local, state and federal sources are provided to Districts not for savings, but for performance of conservation. The Department will monitor the growth of unexpended funds through grant agreement required audit reports, and report situations of concern to the Board. The Board may reduce future funding to Districts that fail to act upon guidance and recommendations from auditors and the Department. Decisions and Board actions will be addressed on a case-by-case basis.

8. Criteria for Financial Assistance:

Funding granted to Districts is contingent upon appropriations by the General Assembly. Should a reduction of funds occurs during the course of Fiscal Year 2014, every District will receive an equal percent reduction which will be calculated and deducted from each District's total approved administrative and operational funding specified within the Department/District grant agreement. When a reduction of funds is necessary, the Board will strive to fulfill Essential Operating Support and District Director travel and training to the maximum extent possible.

In the event a new District is formed or an existing District alters its boundaries, the Board will examine the total financial resources under its control and its priorities for use of these funds and adhere to its Policy titled Financial Commitments For Establishment of a New Soil & Water

Conservation District (SWCD/district), or Realignment of an Existing District on all funding decisions in this Policy. The newly created or altered District may be funded at a reduced level, or may be required to share funding in an arrangement determined by the Board until sufficient funding is made available to fulfill provisions of this policy and priorities of the Board.

Expenditure of District funds, regardless of source, will be made without regard to any person's race, color, religion, sex, age, national origin, handicap, or political affiliation.

All funds received by Districts are public funds and provision of the Freedom of Information Act shall apply to financial records, unless otherwise specified within the Act. Each District shall safeguard, provide accountability, and expend funds only for approved purposes.

9. Electronic Copy:

An electronic copy of this policy guidance in PDF format is available on the Regulatory Town Hall under the Virginia Soil and Water Conservation Board at <http://townhall.virginia.gov/L/GDocs.cfm>.

10. Contact Information:

Please contact the Department of Conservation and Recreation's Policy Office at regcord@dcr.virginia.gov or by calling 804-786-6124 with any questions regarding the application of this Policy.

11. Fiscal Years 2015 and 2016 Policy Development:

The Department, as part of the on-going study that is examining District funding needs "for administration and operation of the soil and water conservation districts and the technical assistance they provide for implementation of agricultural best management practices needed to meet Virginia's Watershed Implementation Plan as well as the Southern Rivers Total Maximum Daily Load limits" in accordance with Item 360 A.2. of the 2013 Appropriation Act, shall work towards the development of a budget-based needs assessment of Districts to enable the development of a new policy that will govern the distribution of funding to Districts during the 2014-2016 biennium through which District allocations may be more predictable, transparent, and consistent.

12. Authorization

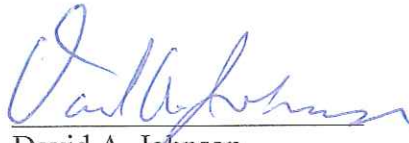
Upon the approval of this Policy, the Department shall, in accordance with its fiduciary powers and responsibilities, make and enter into any and all Grant Agreements and contracts, and take all actions necessary, to fully implement and administer this Policy.

13. Adoption, Amendments, and Repeal:

This document rescinds and replaces the Board's Policy titled Financial Assistance for Soil & Water Conservation Districts (SWCD/districts) adopted May 20, 1999 and amended May 24, 2011 and will remain in effect until rescinded or superseded.



Herbert L. Dunford
Chair



David A. Johnson
DCR Director

May 9, 2013
Date

Attachment A						DEPARTMENT OF CONSERVATION AND RECREATION				NOTES:		Subprogram	Approp. Act #	Amount			
						05-08-13 Version				50320	Item 360 A.1.	\$6,387,091					
						FISCAL YEAR 2014 GENERAL FUNDS				50320	Item 360 E.2.	\$300,000					
						SWCD ADMINISTRATION AND OPERATIONS FUNDING ALLOCATIONS				50314	Item 360 F.1.	\$254,000					
												\$6,941,091					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15			
BUDGET CODE #	50320	50320	50320	50320	50320	50320	50320	50314		50320	50314	50320	50320				
SWCD	ESSENTIAL FUNDING	ADDITIONAL 2014 ESSENTIAL FUNDING Item 360 E.2.	DIRECTOR TRAVEL/ TRAINING	ADDITIONAL ALLOCATIONS BASED ON AGRICULTURAL LAND USE	SPECIAL SUPPORT: HISTORICAL	SPECIAL SUPPORT FOR TMDLS: TARGETED TMDLS	DAM MAINTENANCE (\$1,425.99/ dam)	2014 DAM MAINTENANCE Item 360 F.1. (\$1,574.01/ dam)	# OF DAMS	SUBTOTAL SWCD ADMINISTRATION AND OPERATIONS ALLOCATIONS	SMALL DAM REPAIR Item 360 F.1.	SPECIAL SUPPORT FOR TMDLS: RMP PROGRAM AND ENGINEERING SERVICES	DCR MANAGED FUNDS FOR DISTRICT SUPPORT	TOTAL			
APPMATTOX RIVER	80,539	6,383	3,000	1,804						91,726							
BIG SANDY	80,539	6,383	2,500	659						90,081							
BIG WALKER	80,539	6,383	3,000	3,928	25,000					118,850							
BLUE RIDGE	80,539	6,383	5,000	8,338		50,000	14,259.90	15,740.10	10	180,260							
CHOWAN BASIN	80,539	6,383	4,000	7,578	50,000					148,500							
CLINCH VALLEY	80,539	6,383	2,500	2,529	25,000					116,951							
COLONIAL	80,539	6,383	6,000	3,811	50,000					146,733							
CULPEPER	80,539	6,383	6,000	10,103	75,000		15,685.89	17,314.11	11	211,025							
DANIEL BOONE	80,539	6,383	2,500	1,936	25,000					116,358							
EASTERN SHORE	80,539	6,383	3,000	6,118	100,000					196,040							
EVERGREEN	80,539	6,383	2,500	2,500	25,000					116,922							
HALIFAX	80,539	6,383	2,500	3,618		25,000				118,040							
HANOVER-CAROLINE	80,539	6,383	3,000	5,993	50,000		1,425.99	1,574.01	1	148,915							
HEADWATERS	80,539	6,383	4,000	8,070	50,000	50,000	15,685.89	17,314.11	11	231,992							
HENRICOPOLIS	80,539	6,383	2,500	2,459						91,881							
HOLSTON RIVER	80,539	6,383	2,500	3,888	25,000					118,310							
JAMES RIVER	80,539	6,383	3,000	3,383						93,305							
JOHN MARSHALL	80,539	6,383	2,500	5,666	50,000					145,088							
LAKE COUNTRY	80,539	6,383	3,000	7,114						97,036							
LONESOME PINE	80,539	6,383	3,000	1,645						91,567							
LORD FAIRFAX	80,539	6,383	6,000	10,279	50,000		2,851.98	3,148.02	2	159,201							
LOUDOUN	80,539	6,383	2,500	5,168	25,000					119,590							
MONACAN	80,539	6,383	3,000	3,532						93,454							
MOUNTAIN	80,539	6,383	5,000	2,580	25,000					119,502							
MOUNTAIN CASTLES	80,539	6,383	3,000	3,460	25,000		5,703.96	6,296.04	4	130,382							
NATURAL BRIDGE	80,539	6,383	4,000	4,113	25,000					120,035							
NEW RIVER	80,539	6,383	4,000	5,634	25,000					121,556							
NORTHERN NECK	80,539	6,383	5,000	7,136	100,000					199,058							
NORTHERN VA	80,539	6,383	2,500	3,414						92,836							
PATRICK	80,539	6,383	2,500	1,813		25,000				116,235							
PEAKS OF OTTER	80,539	6,383	3,000	4,296						94,218							
PEANUT	80,539	6,383	4,000	7,176	50,000					148,098							
PETER FRANCISCO	80,539	6,383	3,000	2,193			24,241.83	26,758.17	17	143,115							
PIEDMONT	80,539	6,382	4,000	3,959	25,000	50,000	19,963.86	22,036.14	14	211,880							
PITTSYLVANIA	80,539	6,383	2,500	5,686		25,000				120,108							
PRINCE WILLIAM	80,539	6,383	2,500	2,789						92,211							
ROBERT E. LEE	80,539	6,383	5,000	5,753	50,000	50,000	8,555.95	9,444.05	6	215,675							
SCOTT COUNTY	80,539	6,383	2,500	3,808	25,000					118,230							
SHENANDOAH VALLEY	80,539	6,383	4,000	7,210	75,000		11,407.93	12,592.07	8	197,132							
SKYLINE	80,539	6,383	5,000	7,017	50,000					148,939							
SOUTHSIDE	80,539	6,383	3,000	2,240			17,111.89	18,888.11	12	128,162							
TAZEWELL	80,539	6,383	2,500	2,415						91,837							
THOMAS JEFFERSON	80,539	6,383	6,000	7,713	50,000		11,407.93	12,592.07	8	174,635							
THREE RIVERS	80,539	6,383	4,000	4,867	50,000					145,789							
TIDEWATER	80,539	6,383	4,000	3,703	50,000					144,625							
TRI-COUNTY/CITY	80,539	6,383	5,000	4,611	25,000					121,533							
VIRGINIA DARE	80,539	6,383	3,000	8,035	25,000					122,957							
TOTALS	3,785,333	300,000	166,500	221,740	1,300,000	275,000	148,303	163,697		6,360,573	90,303	325,000	165,215	6,941,091			
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Attachment B

VSWCB SWCD Financial Policy Adopted 5/20/99
(Revised 5/21/04)

Virginia Soil & Water Conservation Board (VSWCB): Soil & Water Conservation District Land Use and NPS Nutrient (N&P) Pollution Contributions

SWCD	Total Acres (across columns)	Total Cropland Acres	Avg. NPS Cropland Lbs/Yr (9.96 avg)	Total Hayland Acres	Avg. NPS Hayland Lbs/Yr (5.26 avg)	Total Pasture Acres	Avg. NPS Pasture Lbs/Yr (5.26 avg)	Avg. NPS Forest Lbs/Yr (2.38 avg)	Total Residential Urban Acres	Avg. NPS Residential Urban Lbs/Yr (5.48 avg)	Total Industrial Urban Acres	Avg. NPS Industrial Urban Lbs/Yr (11.32 avg)	Total "Other" Urban Acres	Avg. NPS "Other" In- cluding Urban Lbs/Yr (4.14 avg)	Total Potential Land* NPS N&P Load In Pounds Per Year	Est. N&P Load (lbs) (40%) Delivered To State Waters	Est. N&P Load (lbs.) Kept on Site thru Cons. Plan (80%)	Avg. Replace.Cost Savings For Keeping Nur. Out of Waters 25 cents/lb	SWCD Percentage of Total NPS N&P Load	SWCD Portion of Total Avail. Funding to Address NPS Pollution	No. of Juris. (Co/City) Per SWCD
APPOMATTOX RIV	61,752	30,311	301,897	4,958	26,078	14,777	77,729	602,837	7,306	40,036	4,400	49,810	0	0	495,550	198,220	158,576	\$39,644	0.8%	\$1,804	2
BIG WALKER	189,649	15,070	150,096	37,806	198,861	128,894	677,981	800,087	6,316	34,613	1,563	17,689	0	0	1,079,240	431,696	345,357	\$86,339	1.8%	\$3,928	2
BIG SANDY	38,793	154	1,534	1,388	7,301	3,140	16,516	6,445	35,319	805	9,113	26,861	111,205	180,987	72,395	57,916	\$14,479	0.3%	\$659	1	
BLUE RIDGE	340,107	32,010	318,823	44,204	232,513	74,921	394,083	1,185,739	90,532	496,114	61,528	696,498	36,912	152,817	2,290,848	916,339	733,071	\$183,268	3.8%	\$8,338	3
CLINCH VALLEY	123,121	5,471	54,495	17,823	93,748	89,358	470,225	422,761	4,765	26,110	3,728	42,195	1,976	8,181	694,755	277,902	222,322	\$55,580	1.1%	\$2,529	1
COLONIAL	150,887	30,915	307,912	6,292	33,095	10,093	53,091	551,680	47,156	258,413	22,394	253,496	34,038	140,915	1,046,923	418,769	335,015	\$83,754	1.7%	\$3,811	5
CULPEPER	440,518	88,127	877,742	121,518	639,183	190,390	1,001,451	1,057,089	33,586	184,051	6,225	70,467	672	2,783	2,775,678	1,110,271	888,217	\$222,054	4.6%	\$10,103	5
DANIEL BOONE	86,198	16,723	166,556	28,897	151,998	40,578	213,442	447,508	0	0	0	0	0	0	531,996	212,798	170,239	\$42,560	0.9%	\$1,936	1
EASTERN SHORE	183,819	127,863	1,273,519	3,033	15,951	5,345	28,114	325,535	23,294	127,650	18,815	212,980	5,470	22,647	1,680,861	672,345	537,876	\$134,469	2.8%	\$6,118	2
EVERGREEN	119,755	9,155	91,186	16,271	85,583	74,694	392,888	400,781	17,615	96,529	1,724	19,513	297	1,230	686,929	274,772	219,817	\$54,954	1.1%	\$2,500	1
HALIFAX	146,903	32,223	320,945	22,597	118,862	44,722	235,238	835,355	37,181	203,754	10,179	115,225	0	0	994,024	397,610	318,088	\$79,522	1.6%	\$3,618	1
HANOVER-CAROL	215,120	68,308	680,350	19,983	105,110	23,821	125,297	998,606	70,837	388,185	29,863	338,050	2,309	9,557	1,646,549	658,620	526,896	\$131,724	2.7%	\$5,993	2
HEADWATERS	319,974	104,589	1,041,709	26,244	138,044	156,710	824,295	771,051	19,014	104,196	7,411	83,895	6,006	24,863	2,217,001	886,800	709,440	\$177,360	3.6%	\$8,070	3
HENRICOPOLIS	97,759	11,528	114,819	7,312	38,462	7,999	42,075	120,002	29,775	163,166	20,451	231,501	20,694	85,674	675,696	270,278	216,223	\$54,056	1.1%	\$2,459	1
HOLSTON RIVER	173,453	27,831	277,201	54,840	288,457	65,134	342,603	426,586	18,894	103,540	3,975	44,991	2,780	11,509	1,068,301	427,320	341,856	\$85,464	1.8%	\$3,888	1
J.R. HORSLEY	251,340	159,435	1,587,971	20,189	106,194	44,165	232,309	1,120,272	26,791	146,814	760	8,607	0	0	2,081,894	832,758	666,206	\$166,552	3.4%	\$7,578	3
JAMES RIVER	139,211	20,760	206,773	4,359	22,930	7,430	39,081	699,469	58,312	319,550	19,613	222,021	28,736	118,966	929,322	371,729	297,383	\$74,346	1.5%	\$3,383	2
JOHN MARSHALL	243,152	48,616	484,216	64,279	338,110	109,819	577,647	398,258	12,781	70,038	7,657	86,673	0	0	1,556,684	622,674	498,139	\$124,535	2.6%	\$5,666	1
LAKE COUNTRY	258,651	93,231	928,581	30,672	161,334	53,183	279,740	1,071,505	30,235	165,689	28,778	325,767	22,552	93,365	1,954,477	781,791	625,433	\$156,358	3.2%	\$7,114	2
LONESOME PINE	96,311	2,227	22,181	4,154	21,850	11,303	59,454	1,564,140	9,902	54,263	1,336	15,124	67,389	278,990	451,862	180,745	144,596	\$36,149	0.7%	\$1,645	2
LORD FAIRFAX	453,778	38,902	387,462	85,448	449,457	189,268	995,549	830,903	70,930	388,698	44,064	498,800	25,166	104,187	2,824,152	1,129,661	903,729	\$225,932	4.6%	\$10,279	5
LOUDOUN	217,706	45,524	453,417	44,525	234,203	101,461	533,684	217,775	15,707	86,077	9,616	108,849	873	3,612	1,419,842	567,937	454,349	\$113,587	2.3%	\$5,677	1
MONACAN	155,222	19,530	194,517	26,158	137,591	48,232	253,700	433,092	52,959	290,216	8,343	94,442	0	0	970,466	388,187	310,549	\$77,637	1.6%	\$3,532	2
MOUNTAIN	125,472	4,739	47,204	24,553	129,148	76,510	402,440	1,810,309	15,302	83,853	3,916	44,327	453	1,875	708,848	283,539	226,831	\$56,708	1.2%	\$2,580	4
MOUNTAIN CASTLE	166,231	15,037	149,765	47,071	247,591	94,573	497,455	921,063	8,952	49,055	599	6,785	0	0	950,650	304,208	260,208	\$76,052	1.6%	\$3,460	2
NATURAL BRIDGE	179,408	8,495	84,609	19,787	104,079	99,169	521,631	484,545	28,841	158,048	23,116	261,669	0	0	1,130,036	452,014	361,611	\$90,403	1.9%	\$4,113	3
NEW RIVER	254,129	38,378	382,243	60,603	318,771	132,882	698,959	787,255	15,217	83,389	4,902	55,485	2,148	8,894	1,547,740	619,096	495,277	\$123,819	2.5%	\$5,634	3
NORTHERN NECK	234,814	136,405	1,358,597	3,377	17,763	7,296	38,376	605,581	62,050	340,036	13,848	156,758	11,837	49,006	1,960,536	784,214	627,372	\$156,843	3.2%	\$7,136	4
NORTHERN VA	154,545	1,483	14,772	2,244	11,802	6,582	34,623	219,428	117,068	641,534	17,084	193,394	10,083	41,743	937,869	375,147	300,118	\$75,029	1.5%	\$3,414	1
PATRICK	77,683	16,434	163,683	14,035	73,825	26,539	139,596	506,730	12,553	68,792	2,580	29,203	5,541	22,940	498,039	199,216	159,373	\$39,843	0.8%	\$1,813	1
PEAKS OF OTTER	200,234	8,790	87,543	36,731	193,205	71,593	376,577	652,513	69,840	382,722	11,890	134,598	1,391	5,760	1,180,405	472,162	377,730	\$94,432	1.9%	\$4,296	2
PEANUT	241,964	124,559	1,240,610	11,132	58,555	11,367	59,789	862,755	79,080	433,359	15,826	179,147	0	0	1,971,460	788,584	630,867	\$157,717	3.2%	\$7,176	3
PETER FRANCISC	107,626	11,196	111,512	23,397	123,066	47,319	248,899	1,063,598	9,059	49,645	50	560	16,606	68,748	602,431	240,972	192,778	\$48,194	1.0%	\$2,193	2
PIEDMONT	180,961	32,711	325,798	39,277	206,597	63,432	333,654	1,073,765	18,238	99,944	1,197	13,555	26,105	108,076	1,087,623	435,049	348,039	\$87,010	1.8%	\$3,959	3
PITTSYLVANIA	227,211	61,592	613,454	35,217	185,241	86,806	456,602	884,963	26,719	146,418	12,623	142,897	4,254	17,610	1,562,222	624,889	499,911	\$124,978	2.6%	\$5,686	1
PRINCE WILLIAM	113,627	10,396	103,539	12,181	64,071	23,100	121,504	232,766	36,202	198,386	20,517	232,247	11,232	46,502	766,248	306,499	245,200	\$61,300	1.3%	\$2,789	1
ROBERT E. LEE	253,117	35,192	350,516	54,241	285,309	99,170	521,632	1,374,382	48,033	263,220	12,763	144,482	3,717	15,390	1,580,550	632,220	505,776	\$126,444	2.6%	\$5,753	4
SCOTT COUNTY	166,289	34,406	342,681	53,314	280,432	67,448	354,779	394,444	7,289	39,942	1,722	19,498	2,110	8,734	1,046,064	418,426	334,741	\$83,685	1.7%	\$3,808	1
SHENANDOAH VA	329,499	51,768	515,613	68,889	362,357	191,180	1,005,609	987,862	17,598	96,439	63	711	0	0	1,980,729	792,292	633,833	\$158,458	3.3%	\$7,210	2
SKYLINE	338,931	12,417	123,669	71,562	376,415	207,684	1,092,418	1,404,302	30,014	164,476	13,841	156,684	3,413	14,131	1,927,793	771,117	616,894	\$154,223	3.2%	\$7,017	4
SOUTHSIDE	96,596	21,619	215,329	25,966	136,582	45,110	237,277	1,117,675	2,485	13,619	926	10,485	489	2,026	615,317	246,127	196,901	\$49,225	1.0%	\$2,240	2
TAZEWELL	117,164	3,035	30,231	16,317	85,826	75,673	398,039	508,874	14,560	79,787	5,322	60,247	2,257	9,346	663,475	265,390	212,312	\$53,078	1.1%	\$2,415	1
THOMAS JEFFERSON	355,415	18,665	185,903	99,829	525,099	157,423	828,046	2,165,232	54,775	300,169	24,722	279,855	0	0	2,119,073	847,629	678,103	\$169,526	3.5%	\$7,713	4
THREE RIVERS	155,758	99,921	995,215	9,232	48,561	9,600	50,498	847,153	25,592	140,246	7,706	87,229	3,706	15,344	1,337,092	534,837	427,870	\$106,967	2.2%	\$4,867	3
TIDEWATER	142,149	35,558	354,158	3,760	19,778	4,766	25,067	360,691	68,260	374,065	16,853	190,771	12,953	53,623	1,017,462	406,985	325,588	\$81,397	1.7%	\$3,703	3
TRI-COUNTY/CITY	196,765	23,555	234,611	19,499	102,567	24,877	130,850	802,076	61,387	336,400	25,512	288,791	41,935	173,613	1,266,832	506,733	405,386	\$101,347	2.1%	\$4,611	4
VIRGINIA DARE	261,840	105,122	1,047,019	3,418	17,980	7,120	37,450	127,521	75,497	413,722	55,532	628,625	15,150	62,723	2,207,518	883,007	706,406	\$176,601	3.6%	\$8,035	2
TOTAL:	9,180,602	1,939,977	19,322,175	1,448,581	7,619,534	3,132,654	16,477,761	35,476,519	1,594,943	8,740,286	606,335	6,863,707	458,112	1,896,585	60,920,048	24,368,019	19,494,415	\$4,873,604			