

**Transfer of Virginia Agricultural Best Management Practices Cost-Share Program (VACS) Allocated Cost-Share Funds
(Authorized Amendment to District Contracts with the Department of Conservation and Recreation)
VERIFICATION AND EXPLANATION**

This document is to verify that _____ is
Contributing Soil and Water Conservation District (SWCD)
willing to transfer \$ _____ of _____ allocated Virginia Agricultural
Amount Fiscal Year

Cost-share funds to _____ and that
Receiving Soil and Water Conservation District

_____ is willing to accept that amount,
Receiving Soil and Water Conservation District

and will obligate those cost-share funds, in accordance with the current *Policy and Procedures on Soil and Water Conservation District Cost-Share and Technical Assistance Funding*

Allocations and contractual obligations associated with these funds, to Virginia Agricultural cost-share applications that meet Priority and Secondary considerations. The transfer will also include \$ _____ in “FY21 TA Addition to the FY21 TA Base*” (Funds from Policy

Table 9, 4th column). This TA amount has been calculated using the DCR TA calculator attached to this document and will be transferred in conjunction with the above identified cost-share funds to support the receiving Districts expenses associated with the implementation of approved Agricultural Best Management Practices supported with the transferred cost-share

funds. Transferred allocation amount is from either: **check one** Chesapeake Bay Allocation; OR from Outside Chesapeake Bay Allocation (NOTE: Cost-share shall not be transferred between CB and OCB drainage allocations.) Explanation of Request:

AUTHORIZATIONS

Authorization from contributing SWCD Board Member:

Signature	Printed Name
SWCD Affiliation & Title	Date

Authorization from receiving SWCD Board Member

Signature	Printed Name
SWCD Affiliation & Title	Date

(Once SWCD signatures have been obtained, the DCR CDC shall advance this form to the Division’s Central Office for consideration as District contract adjustments.)

Authorization from the Department of Conservation and Recreation:

DCR Deputy Director Approval	Date
DCR Comptroller Acknowledgement of Receipt	Date

(NOTE: It will be the decision of the Comptroller regarding how the monies are transferred.)

Once all signatures have been obtained, copies of completed forms shall be distributed to:

- DCR Deputy Director
- DCR DSWC Director
- DCR Agricultural Incentives Program Manager
- DCR Soil and Water Conservation District Liaison
- DCR Conservation District Coordinators
- District Board Chairmen