

2023 RTP Scoring Criteria

Section/
Question

Sect. B Project Need, Planning, and Impact		48 possible		
14.	Project need (select from range for each)	Point Range	Points	Total
	Age of trail section where work will occur (30+ years = 3 pts, 20+ years = 2 pts, 10+ years = 1 pt)	0-3		
	Trail usage level compared to nearby trails and population demand	0-3		
	Maintenance/rehab projects: degree to which cause of issue was unavoidable (0-3)	0-3		
	Amenity projects: project provides amenity priorities expressed in Virginia Outdoors Plan Survey (restroom, trailhead parking, drinking water, information kiosk, trash receptacle, trailside benches) (0-3) (3pts - provides restroom or three from list, 2 pts- two from list, 1 pt- one from list)	0-3		
	Severity of issue/need (due to safety, users excluded, trail closure, etc.)	0-5		
	Degree of funding need/no other sources available	0-3		
<i>Max. points</i>			20	
15.	Planning process (select from range for each)	Point Range	Points	Total
	How innovative or unique the solution is for the issue or for the geographic area	0-2		
	Degree of public involvement in identifying the project need, the planning process, and/or the design process	0-3		
	Degree of volunteer involvement, community involvement, or youth workforce development occurring with the project	0-3		
<i>Max. points</i>			8	
16a.	Trail user impact (select from range for each)	Point Range	Points	Total
	Degree of positive impact on trail users	0-3		
	Degree to which project will benefit or expand access to new, disadvantaged, and/or underserved users	0-2		
<i>Max. points</i>			5	
16b.	Access for people with disabilities (select from range for each)	Point Range	Points	Total
	Project will contain specific design elements to provide an equitable experience for trail users with sensory (including visual), cognitive, neurological, and/or mental health disabilities	0-3		
	Project will contain specific design elements to provide an equitable experience for trail users with disabilities impacting mobility (including surface, slope, width, resting areas)	0-5		
	Project will exceed accessibility standards (5 pts)			
	Project will meet accessibility standards (4 pts)			
	Some but not all project elements will meet accessibility standards, other elements fall under an allowable exception or are not covered by standards (2-3 pts)			
	Application contains insufficient information to verify project will meet minimum accessibility requirements or minimum requirements not met (0-1 pts)			
	Strength of organizational commitment to accessibility in all of its programs and services	0-2		
<i>Max. points</i>			10	
16c.	Environmental quality impact (select from range for each)	Point Range	Points	Total
	During project construction	0-2		
	Positive environmental impact or very minor impact (2 pts)			
	Negative environmental impact that will be reversed or mitigated when construction is complete (1 pts)			
	Negative impact that will exist after construction is complete (0 pts)			
	After construction	0-3		
	Improvements to environmental quality in several categories (3 pts)			
	Improvements to environmental quality in one or two categories (2 pts)			
	No change to environmental quality from preexisting (1 pts)			
	Net negative impacts resulting from this project (0 pts)			
<i>Max. points</i>			5	

Sect. C Project Implementation		32 possible		
17.	Schedule (select from range)	Point Range	Points	Total
	Detailed schedule that shows understanding of RTP grant requirements and is clear, realistic, and well planned (5 pts)	0-5		
	Schedule less detailed, missing minor milestones, or shows lack of full understanding of grant procedures (3-4 pts)			
	Schedule unrealistic or missing major milestones (1-2 pts)			
	Not provided (0 pts)			
	<i>Max. points</i>	5		
18a.	Design (select from range for each)	Point Range	Points	Total
	Design completeness	0-3		
	Design and construction drawings complete (3 pts)			
	Construction drawings created, but not 100% complete (2 pts)			
	Project is beyond concept and feasibility stage, (preliminary designs complete, layout flagged, etc) (1 pt)			
	No site design complete (0 pts)			
	Appropriateness of design standards used to address the issue	0-2		
	<i>Max. points</i>	5		
18b.	Sustainability (select from range for each)	Point Range	Points	Total
	Degree to which design minimizes future resource inputs	0-4		
	Strength of design features that create built in resiliency against future use and weather events	0-4		
	<i>Max. points</i>	8		
19.	Future maintenance (select from range for each)	Point Range	Points	Total
	Appropriateness of planned maintenance tasks and planned frequency	0-2		
	Adequateness of labor and funding sources	0-3		
	<i>Max. points</i>	5		
20a.	Budget (select from list)	Point Range	Points	Total
	Budget itemized, comprehensive, includes reasonable cost estimates, how it was estimated is explained (3 pts)	0-3		
	Missing one of the above (2 pts)			
	Missing two of the above (1 pt)			
	Missing three or more of the above (0 pts)			
	<i>Max. points</i>	3		
20b.	Funding and grant match (select from range for each)	Point Range	Points	Total
	Grant match secured	0-4		
	Cash or other eligible match items (volunteer labor, donations, administrative labor, etc.) available to cover 20% of costs (4 pts)			
	Some cash or eligible match items for 20% share are still pending (2 pt)			
	Significant matching funds are still pending (1 pt)			
	Funding information incomplete or missing (0 pts)			
	Grant match leverages community support by including volunteer labor and/or donations	0-2		
	<i>Max. points</i>	6		

Sect. D Grant Administration		15 possible		
21.	Environmental review and NEPA (select from range)	Point Range	Points	Score
	Already complete (5 pts)	0-5		
	Response outlines clear plan and demonstrates understanding of requirements (4 pts)			
	Response shows lack of understanding of full requirements (1-3 pts)			
	General or unclear response that shows disregard for grant requirements (0 pts)			
		<i>Max. points</i>	5	
22.	Procurement (select from range for each)	Point Range	Points	Score
	Methods of procurement	0-3		
	Comprehensive list provided, demonstrates understanding of requirements, all procurement procedures appear compliant (3 pts)			
	List not comprehensive, does not appear to understand requirements, or lists non-compliant methods (1-2 pt)			
	Not enough information provided or multiple errors in response (0 pts)			
	Buy America	0-2		
	Comprehensive list provided based on scope, demonstrates understanding of requirements, reasonable plans for sourcing compliant materials (2 pts)			
	List not comprehensive for type of work or unclear plans/ lack of detail (1 pt)			
	Not enough information provided or disregard for the regulation (0 pts)			
		<i>Max. points</i>	5	
23.	Past grant experience (select from list)	Point Range	Points	Score
	Applicant has never received an RTP grant (5 pts)	0-5		
	It has been at least 20 years since applicant has received an RTP grant (4 pts)			
	It has been at least 15 years since applicant has received an RTP grant (3 pts)			
	It has been at least 10 years since applicant has received an RTP grant (2 pts)			
	Applicant has had an RTP grant in the last 10 years (1 pt)			
	Applicant currently has an open RTP grant OR a past RTP grant funded work on this section of trail (0 pts)			
		<i>Max. points</i>	5	
Application Requirements		5 possible		
	Completeness of application (select from range)	Point Range	Points	Score
	All submission requirements are met and sufficient detail is provided to understand the project, all required attachments are included (including locality letter of support if applicant is non-profit, and proof of right of way if applicant is not property owner) (5 pts)	0-5		
	Most submission requirements are met, but missing a required attachment or detail (3-4 pts)			
	Most submission requirements are met, but missing multiple required attachments or details (1-2 pts)			
	Critical submission requirements are not met (0 pts)			
		<i>Max. points</i>	5	
Total Score:				out of 100
Committee Discretionary Points		5 possible		
	Discretionary Points (scored at committee meeting, committee does not have to award any discretionary points in a grant round)	Point Range	Points	Score
	Discretionary point could include but are not limited to: geographical distribution of funds, significant need.	0-5		
		<i>Max. points</i>	5	
Total Score:				w/ discretionary points

Comments: